

For additional information, visit extension.msu.edu

MSU Extension 4-H Volunteer Guide to Re-Enrollment

VOLUNTEER CENTRAL

- Login to the <u>MSU Extension Volunteer Central dashboard</u>. If you are unsure of your login credentials, ask your 4-H local staff for assistance.
- On the Annual Dashboard tab, verify your Acknowledgements and Background status.
 If complete (example below), move to the next item.

		â	Dashboard Logout
MSU Extension Volunteer	Welcome Back, Sus	an!	View Service History
	0 hours This month	0 hours This year	0 hours Since forever!
	Annual Dashboard My Trainings Acknowledgements and Backgro		ist Complete 🖌 exp: 10/18/2021
Edit Profile			

 If incomplete (example below), click on "please complete" and follow the prompts to complete the background check authorization and acknowledge the MSU Extension Volunteer Code of Conduct, Media/ Medical Release and Novel Coronavirus/COVID19 Addendum.

U Extension Volunte	er Central volunteer since 05/21/.	2020		<u>Dashboard</u> Logout
	0 hours This mon		0 hours This year	0 hours Since forever!
	Annual Dashboard	My Trainings	Upcoming Schedule Activity	' List
	Acknowledgemer	nts and Backgroun	d checks: ⑦	Please complete 🜖

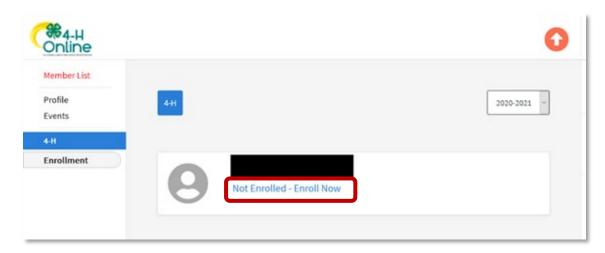
To contact an expert in your area, visit extension.msu.edu/experts or call 888-MSUE4MI (888-678-3464)

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4-H ONLINE

Login/Create an account in <u>4-H Online</u>. Contact your local 4-H professional if you need assistance with usernames or passwords.

- Enroll for the current 4-H year. 4-H program years are September 1 to August 31.
 - View of a profile that needs to enroll:



Key steps in 4-H Online:

- Select Volunteer Type: Club volunteer
- Select a Unit/Club:

d Clubs	
County required	
Chippewa	¥
2021 Exploration Days (State)	Add
4-H Council	Add
Barns & Boots	Add
Broken Arrow Archers	Add
Chippewa County 4-H Rifle Club	Add
Chippewa County 4-H Trap Club	Add

Select a Project(s):

Club project volunteer or County wide project volunteer	
Club	
O County	
Club	
Chicks & LADDS	~
Type To Search	
Aerospace	Select
Ag in the Classroom	



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 Continue through the enrollment process and click on submit. Once submitted, your screen will say "Volunteer - Awaiting Review" as shown below:

Member List			
amily vents	Kirkman	⊕ Add Men	ber
redit Cards			
	Member	Programs	Welcome to the new version of 4-H Online! Add family members by clicking on Add Henber at

For additional information, please view the <u>4-H Online 2.0 Family Guide</u>.

VERIFY VOLUNTEER STATUS

Prior to starting your volunteer service for this 4-H program year, please speak with your local 4-H program coordinator to confirm all of these re-enrollment processes were completed and approved.